## Project Proposal

<table>
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<tr>
<th>Producer: __________________________</th>
<th>Planned Start Date: ____________</th>
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**Please confirm by checking:**

- [ ] I am a Member of CreaTV
- [ ] I am a Resident of San Jose
- [ ] I have taken the Producing Workshop
- [ ] I have read and agree to abide by the Access Handbook

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<tr>
<th>Project Title: ____________________________</th>
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**Description:**

______________________________________________________________________________
______________________________________________________________________________

**PROJECT INFO:**

- [ ] Series? Total Running Time: _______ # of Programs/Month: _______
- [ ] Non-Series? Total Running Time: _______

Check in Dates: _______ _______ _______ Deadline: _________________

What CreaTV San Jose resources will you need?

- [ ] Studio A
- [ ] Field Camera Kit
- [ ] Staff Producer
- [ ] Studio B
- [ ] Editing Suite
- [ ] Staff Editor
- [ ] Other (specify below)

**POLICY REMINDER: Please read and sign the following before submitting to the Operations Department.**

> I understand that as an independent producer, I assume full responsibility for the content of all program material cablecast and will ensure that such program material only includes protected, non-commercial content, all of which I have permission to use. I understand that per CreaTV San Jose’s policies, using CreaTV San Jose equipment for the purpose of making a profit, including charging guests or covering events for profit is strictly prohibited. I agree to grant to CreaTV San Jose non-exclusive unlimited rights to cablecast or to post on the web any program I submit.

X __________________________
Producer __________________________

X __________________________
Operations Rep. __________________________

Date

Approval Date